# Workplace Safety in the Warehouse

## ✓ do

- ✓ Before starting any work, receive training on the risks associated with the task and ways to mitigate them.
- ✓ Use appropriate personal protective equipment (PPE) according to the risks, including safety shoes, a hard hat, and gloves as per the safety guidelines in the warehouse.
- ✓ Ensure that the work environment and passages in the warehouse are free of obstacles, boxes, pallets, various items, tying accessories, and plastic wrap.
- ✓ Ensure that all warehouse workers are familiar with the procedures in case of a fire or hazardous materials incident, and know the location of firefighting and emergency equipment for immediate use.
- ✓ Ensure there are clear guidelines and markings for safe and separate movement between pedestrians and vehicles. Ensure proper signage is in place in storage areas for hazardous, flammable materials, gases, charging rooms, and emergency escape routes.
- ✓ Wear a high-visibility vest in warehouses with vehicle and forklift traffic. Check the stability of shelves during setup or rearrangement and before loading cargo.
- ✓ Follow proper lifting techniques and use appropriate lifting equipment to minimize the risk of injury and property damage.
- ✓ Store heavy items on the lower part of the shelf. After finishing work and before drinking, eating, or smoking, wash hands with soap and water.

## ✗ Don't.

- ✗ Do not start any work without receiving training on the risks, execution methods, necessary means, materials, and tools.
- ✗ Do not work on high surfaces without appropriate safety measures.
- ✗ Do not use damaged equipment, including broken or incomplete pallets.
- ✗ Do not lift heavy loads without assistance. Do not operate equipment without proper training.
- ✗ Do not store or handle hazardous materials in the warehouse without appropriate safety measures.
- ✗ Do not block access to escape routes, firefighting equipment, or the main power switch.
- ✗ Do not work alone. Ensure the presence of another person in case of an emergency.